

# Service Leader Sample Projects

## 1. Plan and host an Arbor Day event.

Coordinate dates, school calendar, Texas Arbor Day (which is the first Friday in November, but can be celebrated at the local level at any time) and National Arbor Day schedules for the Arbor Day event, brainstorm activity ideas, create a schedule of events, select hosts or docents, assign tasks, and plan an evaluation for participants.

## 2. Plant a tree.

Research where trees are needed, what trees are best for the site - visit Texas A&M Forest Service's Tree Planting Guide (<http://tfsweb.tamu.edu/urbanforestry/>), who will fund the tree(s), what materials are needed and who will plant the tree, who will water the tree, plan dedication of the tree and develop and conduct an evaluation of the activity.

## 3. Install signage for the Tree Trail.

Prepare and install signage for the Tree Trail, one for each trail tree. A template is provided to develop a marker for each tree. Possible items to include on a tree sign: tree outline, tree number, common and scientific name, measurement, date entered as a trail tree, etc. Place signs in holders and on stakes, decide where to place in ground and install the signage.

## 4. Host a Tree Trail Tour for other classrooms, administrators, parents, or other guests.

Prepare a Tree Trail Tour outline that includes objectives for the tour, route of tour, schedule, narrative at each stop, evaluation for tourist, and brochure for the Tree Trail Tour. Include audio or visuals needed.

## 5. Create a script for each tree that can be uploaded as a podcast on the school website.

Prepare an outline for the script, develop the goal, purpose and objective statements, write narrative for each tree, including the signage information, tree history, and future plans for the Tree Trail, and develop an evaluation of event.

