

# SPECIAL ANNOUNCEMENT



## Rural VFD Assistance Program (HB 2604)

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### Grants: Training Tuition, Dorm Lodging, Meal Cards

### TEEX 89<sup>th</sup> Annual Municipal Fire School (July 22 – 27, 2018)

#### Who is eligible...

- 🔥 Chartered, non-profit volunteer fire departments operated by its members are eligible.
- 🔥 Part-paid/part-volunteer fire departments are eligible provided the number of paid members is 20 or less.

#### Reimbursement Rates...

- 🔥 Training tuition grants are available at 100% of the actual cost of tuition up to a maximum of \$625 per trainee.
- 🔥 Grants for Dorm Lodging are available at \$40 per day up to a maximum of \$200 per person (5 days).
- 🔥 Meal Card grants are available up to \$95 per person.

#### Vouchers...

- 🔥 An approval letter will serve as a pre-paid voucher for applicants applying before the TEEX pre-registration deadline of July 9, 2018. TEEX requires that vouchers be submitted with the registration form(s).
- 🔥 Requests received after the TEEX pre-registration deadline will not receive a voucher, however eligible fire departments may still apply through our normal reimbursement process.

#### Dorm Lodging & Meal Cards...

- 🔥 TFS utilizes federal funds to offer dorm lodging & meal card grants. In order to be considered for federal funds, applicants must meet all of the following federal requirements.
  - 1) Department must serve a rural area or rural community with a population of 10,000 or less.
  - 2) Submit a DUNS number & have it registered annually with SAM.gov
  - 3) Adopt NIMS with the Texas Division of Emergency Management (TDEM).Upon award, grant recipients will receive an A-133 Certification Letter that must be completed and returned for final grant approval.
- 🔥 Please indicate on your application, the number of trainees in need of dorm lodging and/or meal cards.
- 🔥 Federal funds are limited; only apply if you intend to utilize dorm lodging and/or meal cards.
- 🔥 Reimbursement is not available for off campus commercial lodging and/ or off campus meals.

For more information on:

- NIMS Adoption – How to adopt NIMS? <http://tfsweb.tamu.edu/Content/Article.aspx?id=21711>
- DUNS Number – Assignment is free, call 1-866-705-5711. <http://fedgov.dnb.com/webform/>

### Application Procedure

#### To apply, please submit:

- ✓ [Application for Fire Department Assistance – Training Tuition](#) (TFS-FO-402)
  - Courses must be listed on the application and revised if registration changes are made.
  - Applications must be received prior to the course start date.
- ✓ [Application for Fire Department Assistance – TEEX Addendum](#) (TFS-FO-402A)
  - Only applicable for students applying for Meal Cards & Lodging
- ✓ [Request for Taxpayer Identification Number and Certification](#) (Form W-9)

#### To revise an application, please submit:

- ✓ [Revision Request Form – Rural VFD Assistance Program](#) (TFS-FO-410)
  - (e.g. report a DUNS number, update the number of trainees, change courses, etc.)

These forms may be found on our website, [texasfd.com](http://texasfd.com), or by contacting us at the number below.

#### Submit via email, mail or fax:

Texas A&M Forest Service  
Capacity Building Department  
200 Technology Way, Suite 1162  
College Station, Texas 77845-3424

Phone: 979-458-6505  
Fax: 979-845-6160  
Email: [2604@tfs.tamu.edu](mailto:2604@tfs.tamu.edu)