Community Forestry Grants
Application Worksheet

Instructions:

This worksheet is to help you prepare your application and finalize your answers.

This is NOT a submittable document. The submission link is through Survey123 and will be open on our website until February 14, 2025 at 12:00 PM CST (noon). Your application will not be accepted until your submission is complete on the Survey123.

For questions about the application process, please visit the Guidance Document on our webpage and utilize the resources below.

Our Website has the Request for Proposals, Guidance Document, and more!

Join our Newsletter for all updates and information!

Register for the Community Forestry Grants Webinar on October 17, 2024.

TEXAS A&M
FOREST SERVICE

Workforce Development Grant Application

Grant Category: Workforce Development
Project Title

Applicant Information
Provide information for the Organization or Entity applying.
Name of Organization

Street Address

City   **State**   **Zip Code**
Mailing Address (if different)

Organization's Federal Unique Entity Identifier (UEI):
Organization's Federal Employer Identification Number
(FEIN): Type of Applicant:
Partnering Organizations:
Provide the name and Contact Email for all Partnering Organizations.

Contact Person
Provide information for the Point of Contact for this proposal.
Name

Title

Email

Phone

Project Information

Project Overview:

Provide a succinct and relevant summary that can be easily understood and clearly communicate the importance of the project. This summary should include project background, location, community need for the project, high level goals, and partnerships.

Maximum 1000 Characters

Goals and Objectives:

Describe what you plan to accomplish. Context should clearly identify priority landscapes and issues that are the focus of the project. Goals and objectives should be explicitly explained and linked to the specific grant category. Objectives should be realistic, measurable and attainable within the contract period. Maximum 2000 Characters

Proposed Activities:

Clearly describe with specificity, activities to be completed with grant funds and leveraged resources. Link specific project activities to funding amounts in the Project Budget and to stated project goals and objectives. Clearly describe the match fund sources and what their uses will be.

Maximum 2500 Characters

Deliverables, Timelines, Outputs, Outcomes:

Describe the timeline for this project in detail. Clearly lay out deliverables and outcomes and describe how the selected objectives will lead to measurable outcomes and how the applicant will measure progress towards those outcomes.

• *What is the benefit to the community and/or state?*

• *What need or issue will it solve?*

• *How visible will it be to the community?*

• *What is the public relations impact and how will it increase public awareness?*

• *Will the program or project continue after the grant expires?*

• *Outline the proposed Timeline for this project.*

Maximum 2000 Characters

Sustainability of Outcomes:

Describe how the project results in outcomes that extend beyond the life of the project itself. Outline a plan for management of the trees that will ensure the success of the project long-term. Provide rationale for why dollars invested will sustain project outcomes into the future beyond project end date.
Maximum 1250 Characters

Community Need:

Project supports Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, the Forest Service's Equity Action Plan, and the Texas Forest Action Plan. The project should include the following elements: A description of the benefiting community or recipient. For example, a description could include demographics, such as race or socioeconomic status; or vulnerabilities such as health, economic, environmental, and climate impacts faced by the community. Data or evidence should support the proposal. Applicants may consider utilizing the national tools and datasets listed below or provide more localized knowledge such as tribal, local, or state data, to describe the populations and conditions that the project proposes to benefit. A description of how the project benefits or engages underserved communities or people. Benefits may be social, ecological, or economic and should include:

• An overview of the targeted community and partners engaged in the project; and how they will be impacted by the project.

• Quantitative and qualitative description of how communities will be engaged to participate in/benefit from the project.

Maximum 2000 Characters

Collaboration:

Proposals should demonstrate use of coordination and partnerships with local or state entities to improve outcomes.

• Describes how the project is collaborative and clearly identifies partners that are actively engaged and add value towards project planning and implementation.

• Cultivates organization of partners around common goals/objectives.

Maximum 1000 Characters

Budget

Amount of Funds Requested: $50,000

This is equal to the **Total Federal $.**
This grant category requires a dollar for dollar match (1:1 Match). Your Total Local $ needs to be greater than or equal to your Total Federal $.
Add **Total Local Cash $** + **Total Local In-Kind $** to calculate **Total Local $**

	Federal $	Local Cash $	Local In-Kind $	Total $
Personnel				
Fringe				
Travel				
Supplies and Materials				
Equipment				
Contractual/Professional Services				
Other				
Totals				
	Total Local $:			

Clearly describe how the amount in the category will be used. Maximum 1000 characters.

Personnel

Fringe

Travel

Supplies and Materials

Equipment

Contractual/Professional Services

Other

Uploads

Map of Project Area:

This map should showcase the project.

More than one page can be used if necessary.

1 pdf document

Photos:

Not required. Any photos of your project area or plan that would be helpful for your application.

Up to 15 photos.